



HKSU Hall Management Unit

# Hall Ambassadors Programme

## 2024-2025

Research Complex 8/F to 14/F

Residential & Amenities Complex 6/F to 19/F, 21/F to 22/F

Application Deadline : 23<sup>rd</sup> May 2024 (Thursday)



## Programme Schedule

### Phase 1: Recruitment and Interview

2 May to 23 May 2024

Online Application Period

3 June to 7 June 2024

ZOOM or Face-to Face Panel Interview

Mid-Late June 2024

Result Announcement

July to mid August 2024

Special task for Registration Day

### Phase 2: HA Check-in and Mandatory Training - August 2024

(Successful candidates should attend all training programmes. Failure to do so may lead to disqualification.)

### Phase 3: UG Residents' Orientation Programmes - September 2024

### Phase 4: Holding events, Regular duties, meetings & training - September 2024 to May 2025

Apply Online



Hall Management Unit

H301, Residential and Amenities Complex

[www.hksyu.edu/hmu](http://www.hksyu.edu/hmu)

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✉ [hmu@hksyu.edu](mailto:hmu@hksyu.edu)

a full-time undergraduate student of HKSYU

a responsible person with a sense of mission, positive values and attitudes

## As a Hall Ambassador (HA), you should be:

passionate about the promotion of hall life and facilitation of personal growth

having good collaboration and interpersonal skills

honest, friendly, helpful, approachable, and proactive

willing to treat others with respect and dignity

## Subsidy

HA with satisfactory performance, development, and contribution will receive a subsidy equivalent to 50% of the standard room rate. Such subsidy will be released at the end of the semester by cheque.



## Roles and Duties



To act as an effective communication channel between residents, Warden Teams and the Hall Management Unit (HMU).

To serve as a **role model** of fellow residents and abide by the University's Regulations governing undergraduate programmes, Residents' Handbook including rules and regulations and being in force.



To **involve in hall life actively**, and enhance the experience of the residents through organizing & participating in **hall activities**.



To **give advice to residents** regarding their personal and social concern in hall life, and connect them with proper channels based on their needs and aspirations so as to foster harmony in the halls of residence.



To participate in a **rotating duty schedule** (not less than 3 nights per month) over the course of a semester, including University and public holidays; seek help from the security in the event of emergency.



To **motivate residents** to maintain a harmonious and congenial relationship with a sense of integration and inclusion among themselves.



Be reasonably available and accessible by residents, spend adequate time in hall and interact regularly with the community to enhance the **bonding among residents**.



To attend **periodic meetings** and make contribution at the meeting.

To assist in any administrative tasks as assigned by HMU (e.g. check-in and check-out procedures).

